

Minutes of the Aldwincle Parish Council Meeting held on Monday 30th May 2023 at the Village Hall immediately following the Annual Meeting of the Parish Council

Present:

Bob Blakeman Chairman
John Lawrence
Tim Hankins
Bernard Lowe
Mrs Vicki Cook
Paul Williams

Richard Reed – Clerk

There were no residents present

23/054 Public Open Time

There were no residents present

23/055 Apologies

Cllr. Barry Watts NNC Cllr. Geoff Shacklock

23/056 Declarations of Interest

Pecuniary Interest: None

To declare any other interests: None

To consider any requests for dispensations: None

23/057 Minutes of the Ordinary Meeting held on 17.04.23

It was proposed by Cllr. Lawrence and seconded by Cllr. Hankins that the minutes of the Ordinary Meeting held on 17th April 2023, and having previously been circulated, be accepted and signed as a true record of that meeting. Agreed unanimously.

23/058 Matters arising.

23/046: The VAS unit has been delivered and is being stored by Cllr. Hankins pending the installation of the post.

23/059 Reports from other Bodies: Village Hall

Cllr. Lowe reported that the repairs to the roof at the rear were still outstanding and the porch requires re-leading for which a quote for £1250 had been received. Cllr. Blakeman is liaising with the loss adjuster over the claim. The payment for the electricity has been received but less than was quoted but this may be due to the excess. Cllr. Blakeman is waiting for clarification of this point. Cllr. Mrs Cook said that quotes for a fire alarm and security lights were being sought.

23/060 Play Area

Cllr. Blakeman said there was nothing to report at this time. A quote would be obtained from Giles Howard to grind down the high points of the tree roots.

23/061 Highways

Cllr. Williams said that the drains in Main Street and Cross Lane have now been cleansed.

23/062 Street Lighting

Cllr. Mrs Cook said that she was not aware of any issues but Cllr. Lowe thought that the light opposite him was out. This will be checked. **Action: VC**

23/063 Risk Assessments

Cllr. Mrs Cook recapped on the calendar for the assessments. Cllr. Lawrence said that valerian was growing in the wall to the churchyard and this needs attention before any damage is done. A working party is to be arranged to deal with this. Cllr. Mrs Cook is to agree responsibilities with the VH Committee. **Action: VC**

The grass mowing was discussed and some issues were noted. Cllr. Blakeman is to speak to the firm.

Action: BB

The tree work has been completed but the site needs some clearance as rubbish has been exposed.

23/064 Correspondence

As list previously circulated to councillors.

Savills had contacted Cllr. Blakeman regarding the Manor Farmyard proposals and have requested a meeting with councillors.

The Workplace Pensions needs to be restated. **Action: Clerk**

23/065 Annual Review

Chairman

Date

Financial Regulations – these had been updated in 2019 to meet the revised regulations at that time and the Clerk understands that NALC is preparing a new model document for issue in 2024 so no changes at this time.

Risk Assessment – amended in 2022 to reflect other changes.

Internal audit arrangements – Ian Arnott had told the Clerk that all being well he would carry out this task for 2023/24.

Insurance – due for renewal in October. It had been reviewed in October 2022 and insurer changed at that time.

23/066 To approve the Internal Auditor's Report

It was proposed by Cllr. Blakeman and seconded by Cllr. Lawrence that the report be approved.

23/067 To approve the Certificate of Exemption

It was proposed by Cllr. Hankins and seconded by Cllr. Lawrence that the Certificate of Exemption be approved.

23/068 To approve the Governance Statement of the Annual Audit Return

It was proposed by Cllr. Lawrence and seconded by Cllr. Hankins that the statement be approved.

23/069 To approve the Accounting Statement of the Annual Audit Return

It was proposed by Cllr. Lawrence and seconded by Cllr. Hankins that the statement be approved.

23/070 Planning

- a) There were no applications for consideration.
- b) No applications had been considered since the last meeting.
- c) It was noted that there had been some reinstatement of the verges at the new development in Lowick Lane although some areas had been effected by heavy rain.

23/071 Finance

- (i) The Clerk presented the statement of accounts for 2022/23 and 2023/24 The £10,000 precept had been received since the last meeting. The bank reconciliation statement for 2022/23 was also presented.
- (ii) Councillors considered the budget monitoring report for 2022/23
- (iii) The following invoices were approved for payment, proposed by Cllr Blakeman and seconded by Cllr. Hankins.

Retrospective

20.04.23 NNC £964.12 Cheque No. 200188

04.05.23 Elan City £2,700.00 Cheque No.200189

23.04.23 Wicksteed Leisure £144.00 Cheque No. 200190

27.04.23 Adrian Pendred £384.00 Cheque No. 200191

18.05.23 Emery Grounds and Garden Maintenance Ltd £300.00 Cheque No.200192

YU Energy £89.32 D/D

YU Energy £23.67 D/D

YU Energy £140.32 D/D

Ian Arnott £75.00 Cheque No. 200193

Giles Howard £1,500.00 Cheque No. 200194

P Williams £30.00 Cheque No. 200195

- (iv) Cllr. Blakeman and the Clerk are to look at changing to online banking. **Action: BB/Clerk**

23/072 Items Requiring Urgent Attention, For Information or For the Next Agenda

Nothing at this time

23/073 Date of Next Meeting

10th July 2023 to be held in the Village Hall.

There being no further urgent business, the Chairman closed the meeting at 9.00pm.

Chairman

Date