

Minutes of the Aldwinckle Parish Council Meeting held on Monday 12th September 2016 in the Village Hall.

Present:

Bob Blakeman Chairman
John Lawrence
Bernard Lowe
David Strode-Willis
Tim Hankins

Richard Reed – Clerk

There was one resident in attendance.

16/065 Public Open Time

There were no issues raised at this time.

16/066 Apologies

Cllr. Brian Penney

16/067 Declarations of Interest

Pecuniary: None

Other interests: None

Requests for Dispensations: None

16/068 Minutes of the meeting held on 27.06.16 and the Extra-ordinary meeting held on 31.08.16

It was proposed by Cllr. David Strode Willis and seconded by Cllr. Hankins that the minutes of the meeting held on 27th June 2016, and having previously been circulated, be accepted and signed as a true record of that meeting.

It was proposed by Cllr. Lawrence and seconded by Cllr. Hankins that the minutes of the Extra-ordinary meeting held on 31st August 2016 be accepted and signed as a true record of that meeting.

16/069 Matters arising.

There were no matters arising that were not otherwise covered by agenda items.

16/070 Reports from Other Bodies

Village Hall: The Chairman said that in hindsight, the Parish Council was in error not to appoint a representative to the Village Hall Committee (VHC), (see minute AGM/16/11), but this situation had now been corrected following the EO meeting held on 31.08.16 and the appointment of Cllr. Blakeman as the Parish Council's representative.

Cllr. Blakeman recapped on recent events and the cancellation of the VHC meeting scheduled for 01.09.16. The next meeting was scheduled for 21.09.16 but unfortunately Cllr. Blakeman was unable to attend but Cllr. Hankins offered to attend in his place and this was proposed by Cllr. Strode-Willis and seconded by Cllr. Lawrence. It was noted that Cllr. Hankins may not be able to vote on any resolutions made at the meeting. **Action: TH**

The Clerk had received an e-mail regarding this evening's booking requesting him to sign the terms and conditions and pay the hire fee in advance. No action had been taken by the Clerk and it was agreed that a response be sent stating that historically it had been custom and practice for no charge to be made for the Parish Council's use of the hall, bearing in mind that the Parish Council paid the insurance premium for the buildings and contents and the activities organised by the committee. **Action: Clerk**

A further e-mail had been received requesting further changes to the Village Hall information on the Parish Council's website. To avoid further changes it was proposed by Cllr. Blakeman and seconded by Cllr. Hankins that all information would be removed and replaced by a link to the Village Hall website. **Action: BB**

It was reported that the 200 Club lottery results were not being posted on the notice board, contrary to the Funds terms and conditions. The Village Hall Committee is to be made aware of this matter. **Action: Clerk**

Police Liaison: There was nothing to report. Regular Police and NHW updates were being received.

16/0071 Play Area Lease Update

Having been signed, a copy of the lease was awaited. No invoices had been received for either Shoosmiths account or the back rent.

16/072 Pocket Park: Correspondence

The Chairman had received correspondence from a resident who has expressed an interest in managing the Pocket Park. It is understood that he has been liaising with Saville's. The inspection of the trees was due two to three weeks ago but nothing has been heard from Saville's.

16/073 Highways

In the absence of Cllr. Penney the Clerk reported on repairs scheduled by E.ON.

The details of the H-bar markings had been passed to Sarah Barnwell and the Chairman said he would follow this up as no work had been carried out. **Action: BB**

The Parish Council recorded its appreciation for the standard of the recent grass cutting carried out by Northamptonshire Highways contractors.

16/074 Play Area and Village Notice Board-Progress Report

The ARAPAC cheque had been returned, (together with a £4.00 charge), as it was reported that the account had been closed. This matter was being followed up as it was thought that due to lack of transactions, the balance may have been transferred to a holding account. The Chairman had contacted the Lottery Fund as without the money from ARAPAC, the notice board could not be provided but there were no objections to the whole of the grant going towards the Play Area. Subject to the satisfactory outcome of the ARAPAC situation, the notice board would be provided at a later date.

The Chairman has a meeting with HAGS at noon on 14.09.16. The old climbing frame has to be removed before the new equipment can be installed. The Chairman and Cllr. Hankins said they would attend to this prior to the start of the works. **Action: BB & TH**

16/075 Freedom of Information Act: To Consider and Review Policy for Aldwinckle PC

The Clerk had previously circulated documents in respect of the FoI Act. It was proposed by Cllr. Blakeman and seconded by Cllr. Lawrence that the Model Publication Scheme be adopted. Cllr. Blakeman had prepared a schedule of available information and proposed that this be accepted, seconded by Cllr. Lawrence.

Cllr. Blakeman presented a draft complaints procedure and would circulate this for comments.

Action: BB

16/076 Financial Regulations Review

The Clerk had circulated a draft copy of the amended model document. Cllr. Blakeman had made some amendments and he proposed that the document be adopted, seconded by Cllr. Lawrence. The Clerk is to tidy the document before issue and posting on the website. **Action:**

Clerk

16/077 Review of Risk assessment Policy

Following the AGM, the Parish Council's Risk Assessment Policy had been considered and it was agreed that it met current requirements. The Clerk will scan the signed document for posting on the website. **Action: Clerk**

16/078 East Northamptonshire Council: Open Space Study.

The questionnaire in respect of this was discussed and completed. Cllr. Blakeman is to refine the response and return to the consultants. **Action: BB**

16/079 To Consider Correspondence Received

Various items of correspondence were considered as per list circulated to councillors.

16/080 Planning

a) Applications for consideration: 16/01710/VAR Variation of Condition 6 to allow alterations to the doors and windows pursuant to 16/00727/FUL: Conversion and extension of garage to create detached dwelling with integral double garage at 110 Main Street Aldwinckle. No objections. **Action: Clerk**

b) Applications considered since the last meeting: 16/01495/TPO: TPO 0116 - Oak - Raise crown to approx. 5 metres and reduce overhanging limbs and remove Ivy on base at Longcroft 17 Main Street Aldwinckle. No objections.

c) There were no other planning matters.

16/081 Finance

(i) The Clerk presented the monthly statement of accounts.

(ii) The following invoices were approved for payment, proposed by Cllr. Blakeman and seconded by Cllr. Strode-Willis:

E.ON Street light energy £158.05 Cheque No. 100642

E.ON Street light maintenance £43.76 Cheque No. 100643

Anglian Water £15.61 Cheque No.100644

Came & Co. insurance £1,128.79 Cheque No. 100645

Francis Hale. Mowing, etc. £305.00 Cheque No. 100646 (3 invoices)
E.ON Street light maintenance £43.76 Cheque No. 100647
R Reed salary, etc. £282.86 Cheque No. 100648
HMRC PAYE £68.80 Cheque No. 100649

(iii) (a) The Clerk presented the Annual Audit Report which was accepted. There were no issues arising.

(b) Cllr. Blakeman presented the balance sheet following the Queen's Birthday celebrations which had been organised a group of ladies in the Village. A copy is appended to these minutes in the Minute Book, and it is understood the balance of £153.71 will be used for bulbs and flower boxes in the village. .

16/082 Items Requiring Urgent Attention, For Information or For the Next Agenda

There were no items at this time.

16/083 Date of next meeting.

Monday 24th October 2016 in the Village Hall.

There being no further urgent business, the Chairman closed the meeting at 9:36pm.