

Minutes of the Aldwincle Parish Council Meeting held on Monday 27th June 2016 in the Village Hall.

Present:

John Lawrence Chairman
Bernard Lowe
David Strode-Willis
Brian Penney
Tim Hankins
Barry Watts

Richard Reed – Clerk

There was one resident in attendance.

16/046 Public Open Time

Concerns were raised over the changes to the conditions of hire of the Village Hall, in particular the demand for damage deposits, access and payment up front for annual bookings. The Parish Council was asked if there was anything it could do to help resolve the problems. The Chairman said that councillors would discuss the matter under the appropriate agenda item later in the meeting.

16/047 Apologies

Cllr. Bob Blakeman; ENC Cllr. Geoff Shacklock.

16/048 Declarations of Interest

Pecuniary: None

Other interests: None

Requests for Dispensations: None

16/049 Minutes of the AGM held on 16.05.16

It was proposed by Cllr. David Strode Willis and seconded by Cllr. Lowe that the minutes of the AGM held on 16th May 2016, and having previously been circulated, be accepted and signed as a true record of that meeting.

16/050 Matters arising.

The Clerk had adapted the Financial Regulations Model Document to suit the needs of the Parish Council and would circulate this for consideration prior to the next meeting. **Action: Clerk**

Cllr. Lawrence had passed a copy of the Parish Council's Risk Assessment to the Clerk.

16/051 Reports from Other Bodies

Cllr. Lawrence said that Cllr. Blakeman had spoken to Mr John Horrell regarding liaison between the Parish Council and the Village Hall Committee. It had been agreed that there would be no Parish Council representative on the committee but Mr Horrell agreed that copies of the minutes would be sent to the PC.

Cllr. Hankins confirmed that he would continue as the Police Liaison contact.

Councillors considered the concerns raised at Public Open Time over the hiring of the Village Hall. Having checked the insurance documents the Parish Council was of the opinion that there did not appear to be a requirement from the insurers for any damage deposit. It was noted however, that there had been some recent vandalism. Cllr. Hankins spoke of problems of access to the hall and its facilities as keys were not entrusted to hirers, Following an approach by the WI, Cllrs. Lawrence and Watts had met with Mr Horrell who said that he would raise the concerns with the committee and asked for a couple of weeks to discuss the matter with his fellow committee members. Councillors felt that time was moving on and a letter should be sent to Mr Horrell expressing these concerns and requesting the committee's response together with the policy and conditions for hirers. **Action: JL/Clerk**

16/052 Pocket Park: Closure

There had been no action in respect of the inspection of the trees nor the renewal of the lease. The closure signs had been checked and were in place.

16/053 Lease Update

The lease was now available for signature. Cllr. Penney proposed that the lease be signed and this was seconded by Cllr. Hankins. The signatories were Cllrs. Lawrence, Hankins and Penney. As the Parish Council does not have a seal, the document was amended accordingly, the correction initialled by the signatories. Cllr. Lawrence said that he would send the document to the solicitors the next day. **Action: JL**

JL

Chairman

Date

16/054 Highways

Cllr. Penney said that there were no significant issues at the moment. He had requested a quote from E.ON for the additional street lamp but this had not yet arrived.

The provision of "H" bars across access to prevent their obstruction was discussed and the following locations agreed:

No. 76 and field gate, Nos. 54, 50, 42, 40, 38, Field gate and No. 36 and Pear Tree Farm entrance opposite the school. The details are to be passed to Cllr. Blakeman. **Action: JL**

16/055 Play Area and Village Notice Board: Lottery grant Update and use of Funds in ARAPAC Account

The Big Lottery Grant had been paid into the Parish Council's account on 10th June. Cllrs. Blake men and Lowe are to visit the notice board manufacturer on 19th July. It is proposed to transfer the ARAPAC funds to the main account and Cllr. Lawrence said that he would liaise with the signatories over the issue of a cheque. **Action: JL**

16/056 To Consider Correspondence Received

ENC Cllr. Shacklock's e-mail regarding a proposal for ENC to support the Countywide Traveller Unit was discussed and Cllr. Hankins proposed that the Parish Council supports him in this quest and this was seconded by Cllr. Spode Willis and passed unanimously. **Action: Clerk**

16/057 Planning

- a) Applications for consideration: 16/00902/FUL: Single storey rear extension at No. 84 Main Street. (An extension for the response time had been granted by ENC). No objections. **Action: Clerk**
- b) Applications considered since the last meeting: None
- c) It was noted that 14/02372/OUT, Old dry Lane, Brigstock, was being appealed.

16/058 Finance

- (i) The Clerk presented the monthly statement of accounts. Since the previous meeting £9,952.52 had been received from the Big Lottery Fund.
- (ii) The following invoices were approved for payment, proposed by Cllr. Lowe and seconded by Cllr. Hankins:

Retrospective

19.05.16 Francis Hale. Mowing, etc. £140.00 Cheque No. 100637

E.ON Replacement lantern £378.00 Cheque No. 100638

HMRC PAYE £68.80 Cheque No. 100639

R Reed salary & expenses Apr-Jun £291.77 Cheque No.100640

Francis Hale Mowing, etc. £415.00 Cheque No. 100641

- (iii) (a) There was a surplus of approximately £130 from the queen's Birthday celebrations and it was suggested that this be used for bulb planting in the village.
- (b) E.ON had written to say that its charges would increase from 12.40p/kWh to 14.40p/kWh from 01.07.16
- (c) The Clerk presented the report of the Internal Auditor.

16/059 Items Requiring Urgent Attention, For Information or For the Next Agenda

The next agenda to include an item on the outcome of the Village Hall discussions. **Action: Clerk**

16/060 Date of next meeting.

Monday 12th September 2016 in the Village Hall.

There being no further urgent business, the Chairman closed the meeting at 8:51pm.