

**Approved Minutes of the Aldwincle Parish Council Meeting held on Monday 23<sup>rd</sup> March 2026 at the Village Hall commencing at 7:30pm**

**Present:**

Paul Williams                      Chairman  
Robin Holden  
Nick Lambert  
Ms. Robyn Ward  
Jonathan Allen  
Barry Watts

Richard Reed – Clerk

There were no residents present

In the absence of Cllr Hankins, Vice-Chairman Cllr. Williams took the chair.

**26/042 Public Open Time**

There were no members of the public in attendance and no issues had been raised.

**26/043 Apologies**

Apologies had been received and were accepted from Cllr. Hankins

**26/044 Declarations of Interest**

Pecuniary Interest: None

To declare any other interests: None

To consider any requests for dispensations: None

**26/045 Minutes of the Ordinary Meeting held on 16.02.26**

It was noted that the wall by the Village Green had not collapsed, minute 26/028, but there were concerns over its stability. With this correction, it was proposed by Cllr. Holden and seconded by Cllr. Lambert that the minutes of the Ordinary Meeting held on 16<sup>th</sup> February 2026, and having previously been circulated, be accepted and signed as a true record of that meeting. Agreed unanimously.

**26/046 Matters arising.**

The Clerk had submitted the council's views about the breach of planning conditions at the development at 2 Lowick lane but had received no acknowledgement from NNC and so had resubmitted the comments via the enforcement portal.

Confirmation had been received from the insurers that volunteers working with the Parish Council are covered by the PC's public liability cover but a risk assessment should be drawn up.

The insurers had no issues over the proposed Premises Licence.

The Clerk had submitted a "No change" comment in response to NNC's Community Governance review.

**26/047 Village Hall**

Cllr. Lambert had circulated an events update and this was discussed by councillors.

There were concerns over the rubbish in the hedgerow at the tarmacked end of Cross Lane. The Clerk is to ask Cllr. Hankins if he could contact the occupier of the land. **Action: Clerk**

**26/048 Risk Assessments**

Cllr. Ms. Ward discussed her report and would circulate it in due course. The Annual Inspection Report had identified only low and very low risk items but she would check it through again and would identify items that could be scheduled for attention by councillors. The Clerk is to check with Wicksteed Leisure to see if a stock list and valuation was available. **Action: RW/Clerk**

The grass was in need of cutting now and the clerk would contact Tim McLean to arrange. **Action: Clerk**

Cllr. Williams had not identified any further issues from the previous report.

Cllr. Watts had dealt with the gatepost and furnishings.

**26/049 Play Area**

See minute 26/048 above.

**26/050 Highways**

Cllr. Williams discussed his report which he had previously circulated.

A meeting has been arranged with Ben Wright at the end of the month to look at drainage at the "layby" near the A6116 junction. The opportunity would be taken to follow this with a walk round the village.

The Clerk spoke of the temporary closure of public footpath MC2/FB11, the order having previously been circulated.

Chairman

Date

**26/051 Maintenance issues**

There was nothing outstanding.

**26/052 Street Lighting**

Cllr. Watts reported that all lights were functioning.

**26/053 Trinity School Liaison**

Cllr. Allen had nothing further to add at this time.

**26/054 To consider and approve the draft IT Policy**

The Clerk had previously circulated a draft policy for consideration. After some discussion it was proposed by Cllr Lambert and seconded by Cllr. Allen that the policy be approved and details of the adoption date added at the end. **Action: Clerk**

**26/055 Correspondence**

As list previously circulated to councillors.

**26/056 Planning**

- a) No applications had been received for consideration.
- b) No applications had been considered since the last meeting.
- c) Cllr. Lambert said that changes had been made to the application for 27 Main Street that reflected the PC's submitted comments.

2 Lowick Lane – councillors would like to request a site meeting when NNC gets back to the Clerk.

**Action: Clerk**

Councillors are to look at NNC's consultation on the Upper Nene Valley Gravel Pits Special Protection Area. **Action: All**

**26/057 Finance**

- (i) The Clerk presented the statement of accounts. There had been no receipts since the last meeting. The current balance stands at £16,513.44 as at 9:15am 23.03.26.
- (ii) The Clerk presented the Budget Monitoring Report.
- (iii) The following invoices were approved for payment, proposed by Cllr Allen and seconded by Cllr. Lambert.

Retrospective

01.03.26 YU Energy £184.77 D/D

Wicksteed Leisure £180.00 OLT  
Nineteen Bookkeeping Ltd £120.00 OLT  
HMRC £125.00 OLT  
R Reed £539.64 OLT  
B J Watts £95.00 OLT

- (iv) The Clerk spoke of an HMRC penalty for late filing. The payroll accountant was appealing against these.

**26/058 Items Requiring Urgent Attention, For Information or For the Next Agenda**

It was agreed that Cllr. Holden and the Clerk would book NCALC's online data protection training.

**Action: RH/Clerk**

Volunteer group – Cllr. Lambert will make the arrangements and prepare risk assessments. **Action: NL**

The Clerk has been added to the PC WhatsApp group.

The flagpole requires new cords and a replacement flag for appropriate occasions. Cllr. Watts is arrange. **Action: BW**

The Village Sign on the Village Green is in need of a repaint.

**26/059 Date of Next Meeting**

11<sup>th</sup> May 2026 to be held in the Village Hall **commencing at 7:00pm. The Ordinary Meeting will be preceded by the Annual Parish Meeting and the Annual Meeting of the Parish Council**

There being no further urgent business, the Chairman closed the meeting at 9:00pm.