

Draft Minutes of the Aldwincle Parish Council Meeting held on Monday 22nd June 2026 at the Village Hall commencing at 8:15pm.

Present:

Paul Williams Chairman
Jon Allen
Nick Lambert
Robin Holden
Tim Hankins
Ms Robyn Ward

Richard Reed – Clerk

There were no residents present

26/089 Public Open Time

There were no members of the public in attendance and no matters had been put forward.

26/090 Apologies

Apologies had been received from Cllr. Watts and these were accepted.

26/091 Declarations of Interest

Pecuniary Interest: Cllr. Williams gave notice of an interest in planning application 26/01103/HFUL as it was his own and would not take part in the discussion or determination of the Parish Council's response.

To declare any other interests: None

To consider any requests for dispensations: None

26/092 Minutes of the Annual Parish Meeting held on 11.05.26

It was proposed by Cllr. Hankins and seconded by Cllr. Allen that the minutes of the Annual Parish Meeting held on 11th May 2026, and having previously been circulated, be accepted and signed as a true record of that meeting. Agreed unanimously.

26/093 Minutes of the Ordinary Meeting held on 11.05.26

It was proposed by Cllr. Ms Ward and seconded by Cllr. Lambert that the minutes of the Ordinary Meeting held on 11th May 2026, and having previously been circulated, be accepted and signed as a true record of that meeting. Agreed unanimously.

26/094 Minutes of the Extraordinary Meeting held on 01.06.26

It was proposed by Cllr. Holden and seconded by Cllr. Allen that the minutes of the Extraordinary Meeting held on 1st June 2026, and having previously been circulated, be accepted and signed as a true record of that meeting. Agreed unanimously.

26/095 Matters arising.

(11.05.26) The minutes had been circulated for any comments prior to approval at this meeting.

Rachel Sparrow's fencing repairs – Cllr Hankins was scheduling this work. **Action: TH**

26/096 Village Hall

Works are scheduled for later this week to raise the canopy of the tree at the Village Hall and remove issues with overhanging branches. The tree in the playground needs attention and it is hoped to combine the two.

A decision on the funding for the acoustic panels is still awaited.

26/097 Risk Assessments

Cllr. Williams had circulated an example of a Risk Assessment Policy with a view to considering revising the existing policy. Councillors are to consider a revision and it would be discussed at the next meeting.

Action: All/Clerk

The possibility of having a members only section on the website was discussed. Cllr holden is to investigate this and report at the next meeting. **Action: RH**

26/098 Play Area

Cllr. Ms Ward had identified issues during her last risk assessment and had obtained a quote of £4192 + VAT from Online Playgrounds. Cllr. Williams had met representatives of the firm on site. The work to the slide would be £539.10 + VAT and would enable the playground to be reopened. It was agreed to go ahead with this and the Clerk would issue an instruction to the firm. **Action: Clerk**

Further quotes would be obtained for the work at the swings. **Action: PW**

Further consideration would be given to the future improvement of the site including the old see-saw location. **Action: PW/RH**

Chairman

Date

26/099 Highways

Cllr. Williams gave an update on highway issues following discussions with Ben Wright of Kier. The footway has been repaired in front of Fuller Close and further work is to be considered. The Thorpe Road walkway needs to be cleared of vegetation. Drainage investigations are to be arranged and the drainage by the A6116 is to be cleared. Cllr. Ms. Ward spoke of damage by vehicles striking her property. She is to provide photographs for Cllr. Williams to take up with Ben Wright. **Action: RW/PW**

26/100 Maintenance issues

The basal growth around the tree in the playground needs clearing.

Cllrs. Williams and Hankins are to deal with the hole near the slide. **Action: PW/TH**

Responsibilities: Cllr. Hankins is to oversee the Parish Council's mowing. **Action: TH**

It was agreed to name all councillors as signatories to the bank account. **Action: Clerk**

26/101 Street Lighting

Councillors were not aware of any problems at this time.

26/102 Trinity School Liaison

Cllr. Allen had met the headmaster earlier this month and had discussed traffic issues and the playground. I respect of an additional bus, cheaper options were being explored. There will be 180 children on the school roll next term. There had been complaints about neighbouring bonfires creating problems with smoke. This was not considered to be a Parish Council matter and when they arose they should be reported to NNC's Environmental Health Officer.

Cllr. Allen said he had applied to be on the school forum.

26/103 Implementing the Internal Auditor's advice

Cllr. Williams had prepared a spreadsheet of the points raised by the internal auditor. The Clerk said that most points had been addressed and the others would be dealt with by March next year.

26/104 Correspondence

As list previously circulated to councillors.

26/105 Planning

a) Application No. 26/01103/HFUL: 4 Fuller Close, Aldwincle was considered. There were no objections. **Action: Clerk** (*As the applicant, Cllr. Williams took no part in this item*).

b) Application 26/00866/FUL: Manor Farm Barn, Aldwincle. This was considered at an Extraordinary Meeting of the Parish Council held on 1st June 2026. The decision was to object and a letter had been submitted to NNC following the meeting.

c) NNC Local Plan Scoping Consultation. Cllr. Williams had sat in on a recent briefing session and had produced a framework for the Parish Council's response. Members are to consider this and liaise prior to a formal submission being made by the due date. **Action: All**

26/106 Finance

(i) The Clerk presented the statement of accounts. There had been no receipts since the last meeting and the balance as of 22.06.25 was £25,920.50. The bank reconciliation statement for 2025/26 was also presented.

(ii) Councillors considered the budget monitoring report.

(iii) The following invoices were approved for payment, proposed by Cllr Hankins and seconded by Cllr. Holden..

Retrospective

15.05.26 Valda Energy (Street light energy monthly charges) £105.97 D/D

HMRC (PAYE) £124.80 OLT

R Reed (Quarterly salary and expenses) £509 85 OLT

Valda Energy (Street light energy) £93.29 D/D

(iv) There was no further financial business.

26/107 Items Requiring Urgent Attention, For Information or For the Next Agenda

Cllr. Holden said he had taken up the role of Police Liaison and presented his report.

Rachel Sparrow had agreed to be the Climate and Nature Champion and the Clerk had put her in contact with NCALC.

26/108 Date of Next Meeting

7th September 2026 to be held in the Village Hall. Time of commencement is to be confirmed.

There being no further urgent business, the Chairman closed the meeting at 10.15pm.